

EXECUTIVE DECISION RECORD SHEET

Name of decision maker:	Councillor David Collins
Portfolio:	Corporate and Contracted Services
Date of Portfolio Holder Decision:	25 July 2018

Title of Decision:

To undertake a statutory consultation on the proposed "Borough of Dacorum (Hicks Road, Markyate) (Off-street Parking Places) Order 2018" Traffic Regulation Order

Decision made and reasons:

To engage Project Centre Ltd to undertake a statutory consultation on the proposed "Borough of Dacorum (Hicks Road, Markyate) (Off-street Parking Places) Order 2018"

It is proposed to introduce charging and a maximum stay in Hicks Road car park, Markyate, to prevent the use of Hicks Road car park by commuters and vehicles parked for long periods. This will provide increased parking opportunities for customers of local businesses and other local facilities.

The following charging structure is proposed:

Maximum stay:

- 4 hours

Tariff:

- 0-30mins Free
- 30mins-1 hour £0.20
- 1-2 hours £0.40
- 2-3 hours £0.70
- 3-4 hours £1.00

Reports considered: (here reference can be made to specific documents)

No reports to consider

Officers/Councillors/Ward Councillors/Stakeholders to be Consulted:

Hertfordshire Constabulary

Hertfordshire Highways – Traffic Order Manager

Markyate Parish Council

Markyate ward councillors

Site notices will be erected in affected car parks to inform customers of the consultation

A public notice will be published in The Gazette & Express (local paper) to inform the public of the consultation

Monitoring Officer Comments:

No comments to add to the report.

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Deputy S151 Officer Comments:

These works are scheduled and part of the approved programme and budgets.

Implications:**Risk:**

The intention of the consultation is to comply with legislation and therefore avoid the risk of non-compliance.

Value for Money:

Based on previous projects, the costs of implementation are estimated to be approximately £10,050, consisting of £3,900 pay and park machine (including sim, connection to network, etc) £4,000 consultancy (including consultation, reports and Traffic Regulation Order), £1,200 signs, information board and lining and £950 any ancillary works/contingency. The consultancy selected for this function have previously carried out consultations and design works for DBC and are familiar with the area. They are also one of the named contractors in the framework agreement for the provision of consultancy for traffic related operations and parking with Watford Borough Council which is available to Dacorum Borough Council. The cost will be met from the Parking Services 'consultancy budget' There will be on-going revenue costs for cash collection, ticket rolls, pay and park machine maintenance, connection to network and enforcement. It is not anticipated that there would be a net cash surplus at the proposed tariff.

Options Considered and reasons for rejection:

Option considered and rejected, not to propose to introduce parking charges would allow continued long term parking.

Portfolio Holders Signature:**Date:****Details of any interests declared and any dispensations given by the Standards Committee:****For Member Support Officer use only**

Date Decision Record Sheet received from portfolio holder:

Date Decision Published: Decision No:

Date of Expiry of Call-In Period:

Date any Call-In received or decision implemented:

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BACKGROUND

Markyate is a village adjacent to the A5183 on the periphery of Dacorum Borough Council's area and close to the border with The Borough of Luton, Central Bedfordshire and the district of St Albans. After changes to the ownership of a section of the site the car park will have approximately 23 standard and two disabled available parking bays for use by the public. The car park is currently free to use with no time limit. There are reports that vehicles are being parked for long periods by passengers going to Luton Airport and commuters driving to Markyate to catch busses to London. The car park is often at or near capacity. The purpose of the introduction of charging is to support local facilities and businesses through encouraging bay turnover therefore providing more parking opportunities for their customers.